

Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska
September 17, 2012

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner’s Room, 229 East D Street, Trenton, Nebraska on the 17th day of September, 2012 commencing at 9:00 o’clock a.m. Present were Chair Scott McDonald, Commissioners Ronald Wertz and Paul Nichols and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Notice of this meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Chair McDonald called the meeting to order at 9:00 a.m. and publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy in the room where the meeting was being held.

Member Wertz moved to approve the consent calendar consisting of the following items: 1. Approval of September 17th, 2012 agenda; 2. Approval of the September 4th, 2012 meeting minutes. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

Member Nichols moved to approve the following claims. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

GENERAL FUND:

General Fund Payroll -----	\$35,950.35
AFLAC, suppl. ins. -----	\$ 635.49
Ameritas Life Ins., retirement -----	\$ 6,223.29
Ameritas Life Ins., vision ins. -----	\$ 179.40
AS Central Services, data process. -----	\$ 245.75
B&D Office City, supply -----	\$ 2.08
BC & BS, health ins. -----	\$24,072.94
C&D Dist., supply -----	\$ 30.43
Richard Calkins, court appt. counsel -----	\$ 503.15
Tonya Carlson, blood draw -----	\$ 150.00
Colonial Life & Accident Ins., suppl. ins. -----	\$ 643.98
Community Hospital, blood alcohol lab tests -----	\$ 139.25
Barry Corder, meals/mileage -----	\$ 152.87
Cunningham & Assoc., software license -----	\$ 68.00
Dr. Drain Rescue, repair -----	\$ 190.00
Kwency Eyl, clerical -----	\$ 60.00
Farmers Coop, fuel/supply -----	\$ 1,725.04
Farmers State Bank, FICA/OASI/Fed. -----	\$10,057.69
Stanley c. Goodwin, court appt. counsel -----	\$ 125.00
Great America Leasing, postage meter -----	\$ 78.00
Green Law Offices, ct. appt. counsel -----	\$ 194.42
Hitchcock Co. Court, costs -----	\$ 51.00



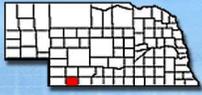
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Tammy Kerr, blood draw -----	\$ 75.00
Madison National Life, life ins. -----	\$ 93.10
McCook Daily Gazette, publication -----	\$ 30.40
Judy McDonald, mileage -----	\$ 144.30
Scott McDonald, same -----	\$ 185.93
Messersmith Water Treatment, supply -----	\$ 21.15
MidAmerican Benefits, admin. fee -----	\$ 150.00
MIPS, Inc., data process. -----	\$ 1,080.16
Darin Morgan, zoning admin. -----	\$ 304.11
NCSEA, registration -----	\$ 70.00
NE Dept. Rev., state tax -----	\$ 1,342.87
Nebraska.gov, transcripts -----	\$ 7.00
New York Life, life ins. -----	\$ 75.00
Nick's Distributing, Inc., supply -----	\$ 37.02
Phillips Law Office, other atty. -----	\$ 52.50
Plains Equipment Group, repair -----	\$ 50.13
Prairie States Comm., same -----	\$ 82.50
Protex Central, inspections -----	\$ 75.00
Redfield & Co., supply -----	\$ 327.34
Andrea Richards, LB 1184 meals -----	\$ 39.77
Schmick's Market, supply -----	\$ 462.87
Scoop Media LLC, publications -----	\$ 758.70
SW 4 Extension Unit, mileage/misc./communications/technology -----	\$ 1,841.03
SW Public Power, utility -----	\$ 36.79
T&J Repair, service -----	\$ 86.47
Trails West Texaco, supply -----	\$ 15.30
U Save Pharmacy, inmate meds. -----	\$ 97.11
Village of Trenton, utility -----	\$ 3,417.74
Ron Wertz, mileage -----	\$ 175.94
Kayla Wilson, blood draw -----	\$ 75.00
Wingate Inn, lodging -----	\$ 154.00
Wireless Inet, service -----	\$ 71.38

ROAD FUND:

Road Fund Payroll -----	\$ 5,508.82
AFLAC, suppl. ins. -----	\$ 572.44
Ameritas Life Ins., retirement -----	\$ 1,019.84
Ameritas Life Ins., vision ins. -----	\$ 43.92
BC & BS, health ins. -----	\$ 8,225.31
C&K Dist., repair -----	\$ 5.20
Colonial Life & Accident, Inc., suppl. ins.-----	\$ 36.32
DFR, Inc., service -----	\$ 14.00
Dultmeier Sales, repair -----	\$ 38.47
Farmers Coop, supply/fuel/oil -----	\$ 480.30
Farmers State Bank, FICA/OASI/Fed. -----	\$ 1,269.74
Hancock Gravel, gravel -----	\$ 817.91
Jerry's Trash Hauling, service -----	\$ 20.00
Lakeside Sand & Gravel, gravel -----	\$ 1,996.15
League Builders, supply -----	\$ 8.98



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Madison National Life, life ins. -----	\$ 29.40
McCook National Bank, grader pmt. -----	\$ 8,704.06
Mentzer Oil Co., fuel -----	\$ 2,610.00
Mid-American Benefits, admin. fee -----	\$ 45.00
NE Dept. Rev., state tax -----	\$ 129.73
NE Machinery Co., repair -----	\$ 886.34
R&W Repair, repair/fuel -----	\$ 698.00
Derek Richards, gravel -----	\$ 2,508.00
SW Fertilizer, fuel -----	\$12,880.00
Stratton Auto Parts, repair/supply -----	\$ 607.59
Village of Culbertson, utility -----	\$ 32.26
Village of Trenton, same -----	\$ 119.89

NOXIOUS WEED FUND:

Weed Fund Payroll -----	\$ 793.76
Ameritas Life Ins., retirement -----	\$ 123.03
BC & BS, health ins. -----	\$ 661.16
Farmers State Bank, FICA/OASI/Fed. -----	\$ 189.16
Madison National Life, life ins. -----	\$ 4.90
Mid-American Benefits, admin. fee -----	\$ 7.50
NE Dept. Rev., state tax -----	\$ 20.43
Scoop Media LLC, publication -----	\$ 132.00
Trails West Texaco, fuel -----	\$ 287.50
Wireless Inet, service -----	\$ 13.07

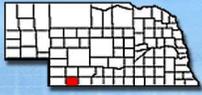
Member Nichols moved to approve the claim of Scotts Sinclair in the Road Fund in the amount of \$424.60 for fuel. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion. Wertz and Nichols. Member McDonald abstained. Motion carried.

Custodian Karen Keller joined the meeting and discussion was held regarding the recent installation of flood lights for the proposed veteran’s memorial. Ms. Keller advised that as wired, there is not enough voltage to run the floodlights illuminating the memorial. Further, that the installing electrician advised that the court yard lights need to be repaired or replaced in order for the flood lights to work properly. Discussion was held on the repair and/or replacement of perimeter courtyard lights. Board advised Custodian Keller to contact KC Motor Electric for further investigation into the voltage issues.

Agenda Item #2 Propane Quotes was taken up at 9:45 a.m. Quotes were received from Farmers Coop Grain & Supply and Southwest Fertilizer, Inc., opened, reviewed and discussed.

Member Wertz moved to accept quote of Southwest Fertilizer, Inc. for the County’s winter 2012/13 propane needs. Member McDonald seconded the motion and after consideration the following members voted in favor of the motion: McDonald, Wertz, and Nichols. Motion carried.

Attorney Garner joined the meeting and advised as to Manual Corporations proposed Amendment to Oil and Gas Lease and indicated that said amendment related to clarification of a legal description on a 46’ x 1/2 mile long strip of property. Mr. Garner recommended that the board obtain a quit claim deed from the current surface rights owner in order to clear up an error which occurred in the legal description in 1937. Board directed Attorney Garner to follow up accordingly.



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Member Wertz moved to direct Chair to execute an Amendment To Oil and Gas Lease (To Correct Land Description), wherein the Board of Commissioners of Hitchcock County is the Lessor and Manuel Corporation is the Lessee on a strip of land located in Section 28, Township 2 North, Range 33 West consisting of 5.49 acres. Member Nichols seconded the motion and after consideration the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

Jerry & Jan Williams met with the board regarding the voltage issue on the veteran's memorial project. Chair McDonald advised that the matter had been discussed earlier in the meeting with Custodian Keller and advised as to the boards' plan of action.

Chair executed a "Request for CDBG Project Funds", drawdown #14 relating to the housing rehabilitation program.

Chair executed exempt property publication which will be published, pursuant to statute during the month of September.

Emergency Manager Pat Gerdes joined the meeting and to 2007 to 2011 grant fund expenditures for Hitchcock County emergency equipment and recently conducted exercises. Mr. Gerdes advised that federal grant funds are dwindling. Further that he is working with Village of Stratton and the American Red Cross regarding a disaster shelter to be located in the VM Hall in Stratton.

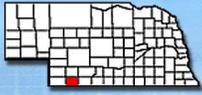
Highway Superintendent Phillip Dixon advised as to negotiations regarding the armor coat on Rec. Road #44B. Mr. Dixon presented a proposed 1&6 year road and street improvement project plan and discussion was held as to completed projects and pending projects.

The 2012/2013 budget hearing commenced as published at 11:00 a.m. this date. Budget preparation accountant Daniel D. Miller, C.P.A. was present. The board noted that no patrons were present. Officials Linda Cook and Deputy Assessor Phyllis Daugherty advised as to the need for a third, full time person in their office, specifically addressing workload issues. There were no other comments. Mr. Miller advised as to the 2012/2013 tax request, levy and various budgetary items of interest. The budget hearing was closed at 11:42 a.m. this date.

Member Wertz moved to increase the restricted funds authority by an additional 1% for the 2012/2013 budget. Member McDonald seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion. Wertz, McDonald and Nichols. Motion carried.

Discussion was had regarding inheritance tax funds. The Board finds that use of inheritance tax funds is crucial to the implementation of the budget and allows for reduction of property taxes and purchase of capital assets and other expenditures not allowed under a general tax levy. Hitchcock County was able to reduce property taxes by \$290,000 which is a mill levy of .051199 per \$100 of valuation through the use of inheritance tax, allowed \$100,000 for the purchase of capital items for the courthouse offices and \$185,535.27 for other operational expenses that would not otherwise be allowed due to limitations on restricted fund authority.

Member Nichols offered Resolution #12-19 and moved for its' adoption. Member Wertz seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, Wertz and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:



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RESOLUTION #12-19

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the Governing Body of the County of Hitchcock passes by a majority vote a resolution or ordinance setting the tax request at a different amount; and;

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interest of the County of Hitchcock that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the Governing Body of the County of Hitchcock, by a majority vote, resolves that:

1. The 2012-2013 property tax request be set at \$2,015,147.00.
2. A copy of this resolution be certified and forwarded to the County Clerk prior to October 15, 2012.

PASSED AND APPROVED THIS 17th, day of September, 2012.

VOTING FOR THE MOTION: McDonald, Wertz, Nichols

VOTING AGAINST THE MOTION: None

ABSTAINING: None

ABSENT: None

The Resolution is hereby adopted.

Scott McDonald, Chair

ATTEST:

Margaret M. Pollmann, County Clerk

SEAL

Member McDonald offered Resolution #12-20 and moved for its' adoption. Member Nichols seconded the motion, and after consideration the roll was called thereupon and the following members voted in favor of the motion: Nichols, Wertz and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

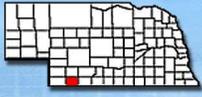
RESOLUTION #12-20

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Resolution of Adoption and Appropriations

WHEREAS, a proposed County Budget for the Fiscal Year July 1, 2012, to June 30, 2013, prepared by the Budget Making Authority, was transmitted to the County Board on the 17th day of September, 2012.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Hitchcock County, Nebraska as follows:



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SECTION 1. That the budget for the Fiscal Year July 1, 2012, to June 30, 2013, as categorically evidenced by the Budget Document be, and the same hereby is, adopted as the Budget for Hitchcock County for said fiscal year.

SECTION 2. That the offices, departments, activities and institutions herein named are hereby authorized to expend the amounts herein appropriated to them during the fiscal year beginning July 1, 2012, and ending June 30, 2013.

SECTION 3. That the income necessary to finance the appropriations made and expenditures authorized shall be provided out of the unencumbered cash balance in each fund, revenues other than taxation to be collected during the fiscal year in each fund, and tax levy requirements for each fund.

PASSED AND APPROVED on this 17th day of September 2012.

VOTING FOR THE MOTION: McDonald, Nichols and Wertz

VOTING AGAINST THE MOTION: None

ABSTAINING: None

ABSENT: None

The Resolution is hereby adopted.

Scott McDonald, Chairman

ATTEST:

SEAL

Margaret M. Pollmann, County Clerk

Attorney Garner advised as to Department of Transportation regulations relating to prospective employees who will be operating commercial motor vehicles. Mr. Garner also advised as to his review of the contract by and between Hitchcock County and Stanard Appraisal Services, Inc. for commercial appraisal services in Hitchcock County. Assessor Judy McDonald was also present and discussion was held on the same.

Chair executed the "Contract for Appraisal Services" by and between Stanard Appraisal Services, Inc. and Hitchcock County. A copy of said contract is available for public inspection at the office of the Hitchcock County Clerk.

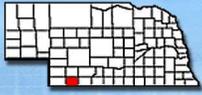
Assessor McDonald advised to the Gary D. Vrbas v. Hitchcock County Board of Equalization Tax Equalization and Review Commission Notice of Appeal, Case No. 12C-061.

Member Nichols moved to adjourn and to meet for the next regular meeting on Monday, October 1st, 2012 at 9:00 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

ATTEST:

Scott McDonald, Chair
Hitchcock County Board of Commissioners

Margaret M. Pollmann, County Clerk



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